

PIERCE COUNTY BOARD OF SUPERVISORS

Tuesday, June 30, 2020 – 7:00 p.m.
Law Enforcement Center – EOC Room
555 Overlook Dr., Ellsworth, WI 54011

Please note change in venue! Meeting at Law Enforcement Facility for all County Board members. All public, media, & staff may attend meeting at Courthouse Annex Conference Room (former EOC Room); 414 W. Main St., Ellsworth. Accessed from Oak Street (Across from Holiday gas station) County Board meeting will be linked via video & audio from that location.

1.	Call to order
2.	Call of the roll by the Clerk 2a) Establish Quorum 2b) Adopt Agenda
3.	Pledge of Allegiance to the flag
4.	Public Comment: County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	Discuss/Take action: To approve 2021 County Budget Guidelines
6.	Discuss/Take action: To Designate & Confirm Appointment of Emergency Management Director/Communications Manager
7.	Resolutions for consideration: First reading: 7a) Resolution No. 20-04 To Consider Whether to Hold as Scheduled, or Cancel the 2020 Pierce County Fair & Motocross* 7b) Resolution No. 20-05 Authorize & Require County Email Addresses for all County Board Supervisors & Approve Unbudgeted Expenditure *
8.	Resolutions for consideration: Second reading: 8a) None
9.	Ordinances for consideration: First reading: 9a) None
10.	Ordinances for consideration: Second reading: 10a) None
11.	Appointments: 11a) Board of Adjustment: Barry Barringer-Town of Trenton; 3 year term, July 2020 through June 2023. Approval by County Board required (§59.694WS/§240-70PCC).
12.	Future agenda items
13.	Next meeting: July 28, 2020; 7 p.m.; EOC Room, Law Enforcement Facility
14.	Adjourn
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.	

**Adoption requested on First Reading*

jrf 06/24/2020

5.

**Discuss/Take action: To approve
2021 County Budget Guidelines**

Pierce County, WI
June, 2020

2021 Budget Guidelines

The Finance and Personnel Committee at their June 1st meeting discussed options in an effort to provide Budget Guidelines to assist the Standing Committees in developing an acceptable budget to present to the County Board with common County goals in mind.

This will be the second year of the 2019-2021 Biennial Budget. In the past, few changes have occurred in the second year of the state budget. However, the pandemic could bring more changes than normal.

It is anticipated that Pierce County will be allowed to increase the 2021 budget based on the net new levy construction factor. However, the County's net new levy construction amount won't be known until around August 15. The average five year history of the net new levy dollars is \$225,496. Pierce County received \$319,244 in 2020.

Pierce County's total budget is about \$40,000,000. The County Tax Levy portion for 2020 was \$20,073,306. The County Tax Levy portion can be broken down into the following categories:

- Operating Levy
- Capital Equipment/Improvements
- Special Projects
- Contingency Fund
- Debt Service Fund
- Special Purpose Levies: Library & Bridge Aids

For the past several years, the Finance and Personnel Committee has chosen to increase property taxes based on the maximum allowable levy that the State of Wisconsin will allow. One of the primary reasons for doing this is because the County doesn't have the opportunity to go back and utilize any unused levy in the following years.

Property tax levy option for 2021 suggested by The Finance and Personnel Committee:

Adopt a county tax budget based on the maximum allowable levy under the State Budget anticipated as increasing the county tax operating levy by the net new construction. This option would mean that the standing committees are asked to work toward a common budget goal of 0% since the County only receives about \$225,496 in new money for all County needs. The common budget goal of 0% has not included current personnel costs (benefits and/steps increases).

Other considerations:

- COVID 19 effects
- County Sales Tax
- Health insurance rates will be set in July by the Finance and Personnel Committee
- Retirement rates – to be determined by state in July

2021 Budget Calendar

June 1, 2020	<ul style="list-style-type: none"> ➤ 2021 Staffing Plans due to Human Resources ➤ F&P Action – 2021 Budget Guidelines
June 23, 2020	County Board Reviews Budget Guidelines
July 1, 2020	2021 Computer Requests to I.S. Dept. by 8AM
July 6, 2020	F&P action on Health Insurance and Dental Rates
July 7, 2020	Budget Sheets and Personnel Cost projections to Department Supervisors
July 20 – July 31	Budget meetings with Jason, Julie, Department Head and Committee Chair or Designee to discuss 2021 Department Budget.
August 2020	Standing Committees review department budgets
Sept. 2, 2020	<ul style="list-style-type: none"> ➤ Final Budgets due in Administration Office by 8AM ➤ Capital Improvement Plans & Justification for increase in tax levy to Administration by 8AM
October 5, 2020	Finance and Personnel Committee reviews 2021 Department Budget Requests
October 27, 2020	County Board – first reading 2021 Budget
Nov. 10, 2020 (9AM)	County Board – Budget hearing and adoption of 2021 County Budget

COUNTY BOARD
ITEM #6

Christine McPherson

Eagan, MN | 651-373-9634 | Christine.McPherson@comcast.net

Relevant Work Experience

911 Assistant Director

City of Minneapolis - Minneapolis, MN

February 2010 to August 2019

Day to day oversight of large metropolitan PSAP (911) department and strategic planning. Responsible for technical innovation and overall department performance, including adopting technology and practices that contribute to improved performance and public safety outcomes. Developed continuity of operations (COOP) programs and facilitated creation of an Incident Dispatch Team to better support planned and unplanned major public safety event operational needs in Minneapolis including Super Bowl LII in 2018. High level budget oversight and planning with monthly review ensured the 911 department consistently utilized budget dollars as planned and kept spending within targets. 911 Surcharge, state and federal grant funds and budget targets managed and reported as required.

Multiple Positions

City of Minneapolis - Minneapolis, MN

June 1994 to February 2010

Senior 911 Supervisor Oct 2004 – Feb 2010

Managed staffing and scheduling for the Minneapolis Emergency Communications Center (MECC) including day to day operations of assigned shift while planning and anticipating for future challenges. All facets of supervision including implementing city adopted performance management processes; working directly with city labor representatives to add transparency to work rules and minimize grievances. Union contract interpretation to meet the needs of the department while equitably balancing demands on our staff.

911 Supervisor/Training Coordinator Mar 2001 – Oct 2004

Coordinated department training budget and responsible for new employee hiring decisions and training schedules. Served as training liaison officer to schedule and facilitate continuing education of current staff.

Communications Specialist (911 Operator/Dispatcher) Oct 1995 – Mar 2001

Prioritized and dispatched Police and Fire calls for service as received by MECC. Utilized shared radio frequencies to assist other agencies or obtain assistance as needed. Earned certified training officer certifications and trained newly hired or promoted employees as 911 Operators or Police/Fire Dispatchers.

Education

B.S. Emergency Management; minor in Public Safety Telecommunications

Jacksonville State University - Jacksonville, AL

September 2009 to May 2013

Certifications/Licenses

NENA Emergency Number Professional

May 2005 to May 2021

Demonstrated mastery of comprehensive knowledge base of emergency communications management. Meet ongoing training, education and service benchmarks proving ongoing commitment to leadership in 911 public safety.

911 Center Manager Certification Program- Cohort #23

June 2014 to Present

NENA's Center Manager Certification Program (CMCP) equips leaders with tools needed to manage effectively through a rigorous 40- hour course of lecture and lab-based education. Ongoing cohort discussions support continued learning and help strengthen core competencies required in emergency communications center management.

Minnesota Emergency Manager

September 2011 to Present

Completed over 150 hours of state training and FEMA coursework and exercises to obtain recognition by Minnesota Homeland Security and Emergency Management as Certified Emergency Manager.

Professional Associations

2019 Elected Chair - Metro 911 Technical Operations Committee

The Metropolitan Emergency Services Board provides 9-1-1 network oversight, establishes standards and guidelines for 9-1-1 services and coordinates 9-1-1 databases to ensure accuracy and integrity of the 9-1-1 system. The 9-1-1 Technical Operations Committee helps to lead metro area 911 professionals in discussions of operational and technical issues affecting 911 service locally, state-wide and nationally and makes recommendations to the elected MESB Board and the state Emergency Communications Network (ECN) management.

Minnesota APCO and Minnesota NENA 1st Vice-President

August 2001 to Present

The state chapters of the Association for Public Safety Officials (APCO) and National Emergency Number Association (NENA) are devoted to the advancement of Public Safety Communications. As the Minnesota NENA chapter president for several years, I advocated continuing professional education for Minnesota PSAP professionals and for first responder recognition of the 911 dispatcher profession.

Efforts are currently focused on completing work at the state level to join together as a single organization to better serve our state constituency. We continue lobbying at the state and national level for professional recognition of 911 dispatchers across the country, recognizing our unique opportunity with Senator Klobuchar's support of the NG911 Institute efforts to further technology and innovation in the 911 profession.

Volunteer Experience

American Red Cross – Disaster Teams Duty Officer -

Volunteer serving as Red Cross duty officer. Responsible for Twin Cities area and greater Minnesota ensuring that disaster victims (ex: house fires) receive immediate Red Cross assistance to include lodging and other direct services needed (health, mental, spiritual, etc). Work is performed utilizing a variety of regional and nationally deployed staff and software systems.

7a.

Resolutions for First Reading:

**Resolution No. 20-04 To
Consider Whether to Hold as
Scheduled, or Cancel the 2020
Pierce County Fair & Motocross***
(Adoption Requested on 1st Reading)

RESOLUTION NO. 20-04
TO CONSIDER WHETHER TO HOLD AS SCHEDULED,
OR CANCEL THE 2020 PIERCE COUNTY FAIR AND MOTOCROSS

WHEREAS, Pierce County holds an annual County Fair, which includes, but is not limited to: animal exhibits, midway and rides, food stands, magic shows, pony rides, talent shows, contests, fireworks, beer garden, tractor/truck pull, comedy shows, karaoke, demolition derby, and musical entertainment, and is scheduled to be held August 13-16, 2020; and

WHEREAS, Pierce County additionally plans to hold its annual pre-Fair Motocross event on July 24, 2020; and

WHEREAS, in December, 2019, a novel strain of coronavirus which causes COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin; and

WHEREAS, the federal government, state governments, and local governments have been working together to contain the further spread of the disease and treat existing cases; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic, and on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency in the State; and

WHEREAS, pursuant to §323.14(4) Wis. Stats., on March 19, 2020 the Pierce County Administrative Coordinator and County Board Chair by proclamation declared that a state of emergency exists in Pierce County due to COVID-19; and

WHEREAS, on March 24, 2020, the Pierce County Board of Supervisors adopted Resolution 19-28 Declaration of State of Emergency and Ratification of Proclamation Declaring State of Emergency Due to COVID-19, which, pursuant to Wis. Stat. § 323.11, authorized the Board to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the County; and

WHEREAS, because of the COVID-19 pandemic, on March 24, 2020, Secretary-designee Andrea Palm of the Wisconsin Department of Health Services issued Emergency Order #12, Safer at Home Order (“Safer at Home Order”) requiring that everyone in Wisconsin stay at their home or place of residence except in limited circumstances, until April 24, 2020; and

WHEREAS, on April 16, 2020, Secretary-designee Palm extended the Safer at Home Order, with certain modifications, to May 26, 2020, pursuant to Emergency Order #28; and

WHEREAS, through limitations on gatherings and travel, safer at home policies aim to slow the spread of COVID-19 and prevent spikes in the number of cases (flatten the curve) in order to reduce the strain on our health care system, and reduce risk to lives; and

WHEREAS, experts predict that the length of the pandemic will likely last another 12-24 months, with potential significant additional waves of COVID-19 coming in the summer and fall of 2020 and into 2021^{1 2}; and

WHEREAS, the Pierce County Fairgrounds accommodates approximately 47 groups / organizations and over 74,000 people annually, and the County Fair accounts for more than half of the 74,000 annual visitors; and

WHEREAS, the unfortunate circumstances of the COVID-19 pandemic make the County Fair a matter of public health concern, for which the County Board has an obligation to protect the health and welfare of its employees, citizens, and those visiting Pierce County pursuant to the authority of Resolution 19-28; and

WHEREAS, on April 20, 2020, Secretary-designee Palm signed Emergency Order #31, known as Badger Bounce Back (based on the federal guidelines for Opening Up America Again), which is Wisconsin's plan to decrease COVID-19 cases and deaths to a low level and increase capacity in our health care system so that a phased reopening of businesses is possible; upon meeting certain gating criteria (metrics and data), the transition is made incrementally moving from staying at home to interacting and returning to work; and

WHEREAS, the Badger Bounce Back plan transitions from the initial Safer at Home phase, to Phase One, to Phase Two and finally Phase Three, and the plan includes, but is not limited to, individuals and businesses continuing to practice good hygiene, physical distancing and other best practices, including limitations on the number of people gathering as follows:

Action	Safer at Home	Phase One	Phase Two	Phase Three
Allow gatherings including religious (above 10, 50 people)	No, but allow religious gatherings below 10	Yes – 10 people maximum	Yes – 50 people maximum	Yes – No maximum

WHEREAS, the Wisconsin Supreme Court on May 13, 2020 struck down the Safer At Home Order (Emergency Order #28), and in turn the Badger Bounce Back plan is no longer in effect, leaving Wisconsin without any statewide rule in place and making it up to local public health officials to deal with the pandemic on a local level; and

WHEREAS, the Pierce County Public Health Department issued a Public Health Advisory on May 25, 2020 advising against mass gatherings over 10 people; and

WHEREAS, the Centers for Disease Control guidance regarding mass gatherings indicates that large events and mass gatherings contribute to the spread of COVID-19, and presently recommends social distancing, including avoiding large gatherings (over 250 people) and small

¹ Center for Infectious Disease Research and Policy, University of Minnesota, *COVID-19: The CIDRAP Viewpoint*, April 30, 2020; <https://www.cidrap.umn.edu/sites/default/files/public/downloads/cidrap-covid19-viewpoint-part1.pdf>

² The Hub, Johns Hopkins University, *Q&A COVID19 and the Long Road to Herd Immunity*, April 30, 2020; <https://hub.jhu.edu/2020/04/30/herd-immunity-covid-19-coronavirus/>

gatherings in private places and public spaces, such a friend's house, parks, restaurants, shops, or any other place. This advice applies to people of any age, including teens and younger adults; and

WHEREAS, pursuant to the Wisconsin Department of Health Services, at the present time there are no medical treatments or vaccines that can slow the spread of COVID-19, and the only strategy we have to slow the spread is to limit physical contact between people; and

WHEREAS, there is significant preparation and planning that goes into the fair, not only by county staff, but vendors, entertainers, contestants, exhibitors, and participants, and consideration needs to be given as to whether due to the public health concerns involved the Fair and motocross should be held, in full or in some limited capacity, or whether to cancel the 2020 fair and/or motocross, in order to provide sufficient advance notice to all involved with those events; and

WHEREAS, the Finance and Personnel Committee, at its meeting on June 1, 2020, reviewed the matter and recommended that the Board of Supervisors cancel the Motocross event on July 24, 2020, and hold the Fair in a limited capacity, referenced as Option B, which is set forth in the attached Exhibit 1, and recommended that action be taken by the Board on a first reading.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that pursuant to the authority in adopted Resolution 19-34 and §323.11 and §323.14(4) Wis. Stats., the Board is authorized to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the County, and the Board resolved to cancel the Motocross event on July 24, 2020, and hold the Fair in a limited capacity, referenced as Option B, which is set forth in the attached Exhibit 1.

Dated this 23rd day of June, 2020.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

Exhibit 1

Option B:

- This option would follow all current CDC limits/guidelines and recommendations from Pierce County Public Health applicable at the time.
- Motocross, Carnival, commercial vendors, grandstand events, entertainment, beer garden, open class (adult) competition, talent show, sponsored contests and general public/fairgoers would be eliminated.
- Gate management with entrance, drive-thru and exit traffic patterns established.
- Consider curbside pickup for community food stands in compliance with county health regulations.
- No camping allowed on fairgrounds.
- Fair Office temporary workers (such as: ticket takers/sellers, parking attendants, building guards, beer garden supervisor - 4 day only employees) would not be hired. Grounds keeping staff will operate at 50% staffing capacity.
- No sponsored plaques (175+) given out in 2020 but will be used for 2021. Considering the hardship of business that sponsors plaque, we wouldn't be requesting additional money in 2021 from them. Paper certificates would be utilized for 2020 instead.
- Use 2020 fair book for 2021 Fair in order to save expense of printing in the 2021 budget
- Continue with Jr. Fair youth animal and non-animal exhibits judging as available with current guidelines
 - o No housing of animals on premises over night
 - o Eliminate herdsmanship
 - o Animal judging will be separated by day by species
 - o Adhere to National 4-H Recognition model as a guideline for conducting all judging. (see attached)
 - o We would be fulfilling the EDUCATIONAL component of our partners, such as

Extension (4-H) and FFA.

- Drive through non-animal youth project drop off and pickup similar to Land Conservation spring tree event. Drop off dates may be staggered throughout the summer to properly accommodate social distancing.
- With no open class (adult) competition, we would reduce superintendent expense by 1/4. Jr. Fair superintendents would be used for non-animal entries and animal entries.
- Of the 65 judges we hire, we would use more local judges and require they judge multiple departments vs. single departments. Reducing expenses by approx. 2/3.
- State aid would be received and we may be eligible for more due to fairs that won't happen in 2020.
- In order to get State aid, we must have exhibits for public display. Public display can be accomplished by posting on our Facebook page and county website for an extended period of time showing the project, the person and the placing.
- Judging may extend beyond fair dates without state penalty.
- Premiums to exhibitors would be paid at time of project pickup vs. going to schools & libraries in the fall.
- Collaborate with Fair Committee on planning/implementation.
- Exhibitors exhibit at their own risk.
- Plans would be adjusted/changed as the situation either worsens or improves in consultation with the Department of Public Health.

National 4-H Recognition Model

The work we do in 4-H is grounded in research. Recognition is part of 4-H Project work. It is important for adults who work with Youth Exhibitors to provide appropriate recognition to all participants. As we develop in person and virtual experiences the National 4-H Recognition Model provides five key types of recognition:


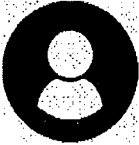

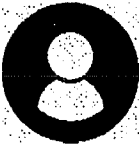

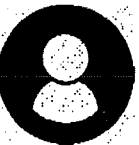









1. Participation - Emphasizes the importance of acknowledging young people who have been involved in 4-H educational experiences. For some youth, participation in a 4-H learning experience is an accomplishment.
2. Progress Toward Self-Set Goals - Parents and other adults can help youth set realistic goals. Recognition for progress toward self-set goals, no matter how small, is an integral part of this type of recognition.
3. Achievement of Standards of Excellence - Standards of excellence are established by experts in a given area. By measuring personal progress against standards of excellence, youth can gain insight into their own efforts and abilities.
4. Peer Competition - This type of recognition subjectively identifies, in a concrete time and place, the best team or individual. It is a strong motivator for some youth but is inappropriate for youth under age eight.
5. Cooperation - Learning and working together promotes high achievement. Cooperation may take advantage of all the skills represented in the group, as well as the process by which the group approaches the learning task/goal. Everyone is rewarded.

The Recognition Model can be used to design a recognition system to meet the needs of all youth. Designing a recognition system involves: Looking at the young people: their needs, interests, attitudes and aspirations. Understanding differences between people based on background and experiences; differences in behavior in people; differences between similar types of people. Using recognition that encourages and supports learning, and satisfies intrinsic and extrinsic needs. It has to balance recognition for participation, progress toward self set goals, achievement of standards of excellence, competition and cooperation.

Sourced: Michigan 4-H Recognition Handbook

<https://www.canr.msu.edu/uploads/236/67487/recognitionhandbook.pdf>

Options for Virtual and Alternative Fairs

	Exhibit Location	4-Her Location	Judge Location	Judging Style	Things to Consider
Social Distancing	Present 	Present 	Present 	Conference	Biosecurity
Exhibits Present with Virtual Conference	Present 	Virtual 	Present 	Individual Conference	Biosecurity
Virtual with Judge Present	Virtual 	Virtual 	Present 	Individual or Group Conference	Biosecurity and Virtual Submission
Virtual with Individual Conference	Virtual 	Virtual 	Virtual 	Individual Conference	Virtual Submission
Virtual with Group Conference	Virtual 	Virtual 	Virtual 	Group Conference	Virtual Submission

Physical Distancing Option

Judges present, exhibits present, Youth Exhibitors present

- **Exhibits location: Physically present**
- **Youth exhibitor location: Physically present**
- **Judges location: Physically present**
- **Judging strategy: Individual conference judging**
- **Physical Distancing and Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies)**

Things to consider with Social Distancing Options

- Spread judges throughout available space (may want to use additional buildings or tents).
- If space is limited, may choose to schedule judging across many days (for example different project areas on different days).
- Minimize the number of people present by limiting parents/guardians (for example allowing only 1 parent/guardian per youth in the judging area)
- Institute biosecurity measures (see below for recommendations)
- Limit judging to a smaller number of exhibits per person and project area (for example, each member can only bring a total of 3-4 exhibits or “pick your best 6.” Limits are set by county.)

Hybrid Option A

Judges present, exhibits present (dropoff only), Youth Exhibitors NOT present

- **Exhibit location: Physically present**
- **Youth exhibitor location: Not present**
- **Judges location: Physically present**
- **Judging strategy: Non-conference**
- **Required practice: Physical Distancing and Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies)**

Hybrid Option A - Things to consider

- Schedule times for exhibit drop off prior to judging.
- Youth should complete a notecard to share information with the judge about their exhibit. This would replace the information youth would normally present in a conversation with the judge.
 - If you are using a fair entry program, exhibit tags could still be used, then Youth Exhibitor should complete a notecard possibly including: Number of Years in Project, Materials Used, How You Made it, What you learned?
 - If you are NOT using a fair entry program, exhibitors should complete a note card with write-up (Possibly including Name, Club or Group, Age, Number of Years in Project, Materials Used, How You Made it, What you learned?).
- On the day of judging, judges are spread throughout available space.
- VERY limited number of people present (judges, fair volunteers, and possibly 4-H staff).

- Non-conference judging of exhibits.
- Suggest using judging sheets, or having judges write feedback comments on a notecard.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick-up of items after fair.

Hybrid Option B

Judges present, exhibits present (dropoff only), Youth Exhibitors NOT present

- **Exhibit location: Physically present**
- **Youth Exhibitor location: Virtual**
- **Judges location: Physically present**
- **Judging strategy: Individual Conference via technology**
- **Required practices: Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies) and Virtual connections**

Hybrid Option B - Things to consider

- Schedule times for exhibit drop offs prior to judging.
- On the day of judging, judges are spread throughout available space with access to technology.
- VERY limited number of people present (judges, fair staff, fair volunteers, and possibly 4-H staff).
- Conference judging* where judges view items in person.
 - Appointments should be scheduled for youth and judges to talk.
 - Youth Exhibitor either conferences-in via telephone, via ZOOM, or another form of technology.
 - A third person (adult) is present to insure youth safety on technology. In addition, this person can act as a moderator to keep total length of judging time and transitions to next Youth Exhibitor moving along.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick-up of items after fair.

Hybrid Option C

Judges present, exhibits NOT present, Youth Exhibitors NOT present

- **Exhibit location: Virtual**
- **Youth Exhibitor location: Virtual**
- **Judges location: Physically present**
- **Judging strategy: Individual Conference or Group Conference**
- **Required practices: Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies) and Virtual Submission Strategy**

Hybrid Option C - Things to consider

- Youth Exhibitor must submit photos and/or videos of exhibits AS WELL AS write-ups as described above in Hybrid Option A.
- Fairs may use various platforms to collect required information during registration (Fair Entry, Google Forms, email).
- VERY limited number of people present (judges, fair staff, fair volunteers, and possibly 4-H staff).
- Judge view photos or videos (with fair staff or volunteers present to aid and answer questions).
- May choose between INDIVIDUAL conference judging or GROUP conference judging:
 - Appointments should be scheduled for youth and judges to talk.
 - Youth Exhibitor INDIVIDUALLY either conferences in via telephone, via ZOOM, or another form of technology.
 - A third person (adult) is present to insure youth safety on technology.
 - Youth Exhibitors on phone or are conferenced via ZOOM for GROUP conference judging. GROUP Conference judging involves all youth in one class at the same time. Where all youth are asked to engage and share their thoughts. Group sizes can be determined by what is most appropriate for youth engagement.
- Judge may share screen so that all present can view exhibit being judged.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick up of items after fair.

Virtual Option A

No judges present, no exhibits present, no Youth Exhibitor present

- **Exhibit location: Virtual**
- **Youth exhibitor location: Virtual**
- **Judges location: Virtual**
- **Judging strategy: Conference**
- **Required practice: Virtual Submission Strategy**

Virtual Option A -Things to consider:

- Youth Exhibitor must submit photos and/or videos of exhibits AS WELL AS write-ups as described above in Hybrid Option A.
- Fairs may use various platforms to collect required information during registration (Fair Entry, Google Forms, email).
- Judge views photos or videos (with fair staff or volunteers present to aid and answer questions).
- May choose between INDIVIDUAL conference judging or GROUP conference judging:
 - Appointments should be scheduled for youth and judges to talk.
 - Youth Exhibitor INDIVIDUALLY either conferences in via telephone, via ZOOM, or another form of technology.
 - A third person (adult) is present to insure youth safety on technology.

- Youth Exhibitors on phone or are conferenced via ZOOM for GROUP conference judging. GROUP Conference judging involves all youth in one class at the same time. Where all youth are asked to engage and share their thoughts.
- Judge may share screen so that all present can view exhibit being judged.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick up of items after fair.

Virtual Option B

No judges present, no exhibits present, no Youth Exhibitors present (written feedback only)

- **Exhibit location: Virtual**
- **Exhibitor location: Virtual**
- **Judges location: Virtual**
- **Judging strategy: Non-conference**
- **Required practice: Virtual Submission Strategy**

Virtual Option B - Things to consider:

- Youth Exhibitors must submit photos and/or videos of exhibits AS WELL AS write-ups as described above in Hybrid Option A.
- Fairs may use various platforms to collect required information during registration (Fair Entry, Google Forms, email).
- Judges conduct judging virtually
 - Suggest using judging sheets, or having judges write feedback comments on a notecard.
 - Distributing comments afterward (via mail, email, or other designated format).
- May create slideshow of exhibits with ribbons identified and showcased via Facebook, county websites, or shared with public in other ways.

Cloverbud Judging Things to Consider

- Hybrid or Virtual conference judging for Cloverbuds is possible but needs additional adult support
- 4-H clubs and groups may consider alternate strategies for virtual Cloverbud experiences outside of a fair setting such as:
 - Host a virtual Cloverbud meeting for a “show and tell” opportunity on Zoom. Keep “show and tell” short (under 20 minutes), in small groups, and structured and interactive to keep the attention of the youth. Staff/leaders would need to follow the risk management practices that have been provided for virtual meetings.
 - For example - A 4-H volunteer could read a book about animals and holding a “stuffed animal show”.
 - Club Show and Tell of exhibits Cloverbuds have created.

- Club leaders send families interview questions.
- Parents/guardians record their child, then send video to club leaders or post on a private Facebook page to share.
- Keep questions developmentally appropriate.

Appendix 1

Tips for Judges

Use Specific and Non-Evaluative Language

- Encourage youth to describe their plans, what they have in mind.
- Ask them what their goal is.
- Acknowledge their work and ideas by making very specific comments as you talk to them.
- Comment on the level of detail in their work.
- Point out different colors, shapes, designs they've used.
- Wonder out loud what their project might look like in its next phase.

Use Open-Ended Questions

- 'How' is the great open-ended question word!
- Who contributed to your design, plan or project?
- How did you resolve that problem?
- What about that was inspirational to you?
- What was that experience like for you?
- Describe what you see.
- What is your rationale?
- What makes you think that?

Ask, listen, encourage

- Ask effective questions.
- Ask questions with depth and variety.
- Ask and care about the answer. Remember body language!
- Listen actively to build trust and show you value what they have to say.
- Listen with your heart to identify feeling components.
- Listen and ask questions to make sure you're understanding.
- Encourage youth to describe their work.
- Encourage youth to recognize their own gifts and talents.
- Encourage youth to learn how to give specific feedback to peers

Practical strategies to support youth with encouragement
https://docs.google.com/document/d/1p2RcdXerWpUjRliE1Ki-9oShNUV5jIMxuo_h0axBIHI/edit

Appendix 2

Judging Criteria and Score Sheets

Criteria for judging fair entries is a key element of creating a strong educational experience. The Utah 4-H Fair Judges Manual, Jackson County Missouri 4-H, and Kansas State Research and Extension offer options for judging criteria and score sheet examples for evaluating a wide variety of non-animal exhibits:

Extension Utah State University and Utah 4-H State Fair
4-H Fair Judges Manual
<https://utah4h.org/files/Events/Fairs/FairMaterials/FairJudgingManual2015.pdf>

Jackson County 4-H Program, Missouri Extension
Exhibit Score Sheets
<https://extension2.missouri.edu/counties/jackson/4-h/4-h-fair>

K-State Research and Extension
Judging Score Sheets
<https://www.kansas4-h.org/resources/4-h-library/forms/judging-score-sheets.html>

Appendix 3

Things to Consider with Judges

- May want to survey judges prior to fair to determine:
 1. If they would like to participate in virtual fair options
 2. If they have the skills to participate in virtual fair options
- If pool of judges is low, could use volunteers to supplement your judging pool.
- Most vulnerable population – even if judges are able to be present, they may not want to participate due to increased concern of exposure. Best practice is to stay in close communication with judges and ask up front if there are any concerns to participate.

Appendix 4

Biosecurity Measures

- Best practice is to contact your County Health Department for up-to-date regulations and requirements for activities in your county.
 - May want to include this organization in on-going fair planning to get updates as changes take place.

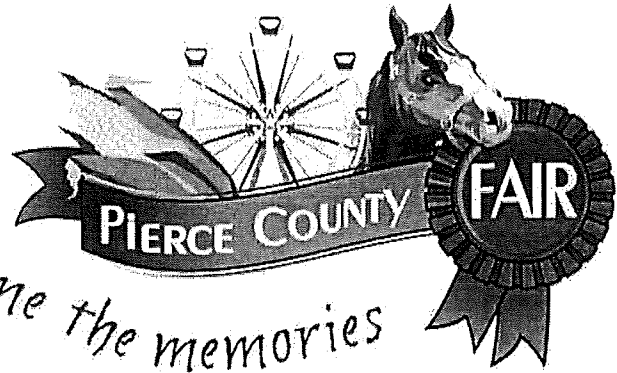
- Additionally, check the CDC website for continued updates, recommendations, and requirements regarding COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Provide hand washing stations and/or hand sanitizer
- Mandatory masks (may consider having some on-hand for those that forget)
- Place markers on the floor where people may stand (keeping 6 feet apart) or directional arrows throughout building
- Reduce sharing of equipment (everyone should have their own supplies - pens, paper, etc.)
- Disinfect judging area (tables, chairs, etc.) between each youth exhibitor.
- Regular cleaning of bathrooms (as per the recommendations from Public Health Dept.)
- For events being coordinated by Extension, Extension policies and guidelines regarding best practices for programming during COVID-19 must be utilized.

Appendix 5

Virtual Submission Strategies

- Fair Entry (FE) a program from the makers of 4-H Online; has many features to collect photos of projects and upload write ups. Unable to upload video at this time, but CAN upload link to a video (posted on Youtube or Vimeo). Things to consider: VERY easy for counties already using FE, comes with instruction video, judges can access info directly through FE login. <https://vimeo.com/406247772>
- Google Forms: allows you to create a submission form which allows youth exhibitors to upload photos, videos, and details about the project. Things to consider: FREE and user friendly for youth (most schools use already), Fair staff need to share info with judges (could set up separate Google folder for each project area for judges to access).
- Flip Grid: A free platform that allows videos up to 10 minutes and links to be uploaded. Feedback on videos can be provided using defined or custom criteria. Submissions can be private or viewed by anyone given access. No email is required of youth; access is provided using a code unique to each individual.
- MarTech Fair Management: a subscription service that allows users to upload registrations, photos, and videos. There is a cost for the service. Some counties are looking into this option.
- Email: may direct youth exhibitors to email Fair Staff photos and videos affiliated with their submissions. Things to consider: most time consuming option, difficult to label, track, and share files them with judges.

Come for the fun...take home the memories



The Finance and Personnel Committee requested proposed future associated cost for Option B. Also included is additional supplemental information that has become available since the June 1st meeting.

Proposed Future Associated Costs for an "In Limited Capacity Fair"

Animal and Non-Animal costs for "In Limited Capacity" Fair for Jr. Fair Youth Exhibitors

Jr. Fair premiums	\$10,500.	(based on 75% of 2019 premiums paid)
Judges	\$ 3,000.	(1/3 of normal)
Superintendents	\$ 1,440.	(2/3 of normal)
Fair Veterinarian	\$ 300.	(same)
Hand Washing Stations	\$ 800.	(4 units for 4 days)
Boxed lunches for judges/super/volunt	\$ 600.	
PPE supplies	\$ 500.	
TOTAL	\$17,140.	

Non-Animal Only costs for "In Limited Capacity" Fair for Jr. Fair Youth Exhibitors

Jr. Fair premiums	\$ 5,150.	(based on 75% of 2019 premiums paid)
Judges	\$ 1,500.	(1/3 of normal)
Superintendents	\$ 720.	(2/3 of normal)
Boxed lunches for judges/super/volunt	\$ 300.	
PPE supplies	\$ 500.	
TOTAL	\$ 8,170.	

Additional information related to Option B

Bullet #4 – Consider curbside pickup for community food stands in compliance with county health regulations.

- We recommend this item be eliminated based on advice from the director of Public Health and current 4-H recommendations.

Bullet #9 – Continue with Jr. Fair youth animal and non-animal exhibit judging as available with current guidelines. (Sub-bullet – Animal judging will be separated by day, by species) Below is an example of swine judging.

- Animal delivery locations will be established adhering to specific entry and exit point to and from the grounds.
- Animal would be received from exhibitor at unloading dock in a designated time frame and vet checked.

- Exhibitor would unload animal at dock, then exit the fairgrounds, having no further contact with their animal.
- Animal would be weighed-in and penned by masked volunteers.
- Judge would evaluate animals with superintendent assistance and no exhibitors/spectators present.
- After judging, animals would be loaded onto locker plant trucks for transportation to slaughter.
- With this judging process, we would meet the current outdoor mass gathering guidelines.
- Other animal species would be handled in similar format and available classes would be restricted. Animals allowed to return to the farm would be released back to exhibitor after completion of judging. Exhibitors/spectators will not be present for judging and will wait in their vehicles or return at a designated time to pick up their animals.

Bullet #10 – Drive through non-animal youth projects drop off and pickup.

- Drive up lanes will be established (ex: A, B, & C) adhering to specific entry and exit point to and from the grounds.
- Exhibitor will not exit their vehicles and will call the Fair Office stating they are on the grounds for drop off
- Projects will be handed to a masked Fair/4-H office employee to collect at the vehicle site.
- Projects will be tagged and sorted by Fair/4-H office staff.
- After Fair/4-H office employee completes drop off with each car, the staff will wash hands before proceeding to next car.
- Items will be judged at a later date without exhibitors present.
- Exhibits will be returned to exhibitor in same fashion within a couple weeks after judging is complete.

Bullet #16 – Premiums to exhibitors would be paid at time of project pickup vs. going to schools and libraries in the fall.

- In discussion with County Finance Director, County Treasurer & IT support staff, it was determined, the premium checks should be mailed to the individual exhibitor instead of handing them out this year.

Additional Sources for Reference have come available since the F&P meeting and are current as of June 17, 2020.

4-H FAQs Related to COVID-19 – see attached hard copy.

<https://4h.extension.wisc.edu/4-h-faqs-related-to-covid-19/>

Livestock Shows/Sales Resources

<https://d38trduahtodi3.cloudfront.net/files.ashx?t=fg&rid=WIFairs&f=Webinar June 2 2020 Resource Sheet.pdf>

Alternative Fair Options

<https://d38trduahtodi3.cloudfront.net/files.ashx?t=fg&rid=WIFairs&f=Webinar May 26 2020 WI Alternative Fairs Options.pdf>

Rabbit Hemorrhagic Disease Update

<https://datcp.wi.gov/Documents/RabbitHemorrhagicDisease2020.pdf>

Wisconsin 4-H

Division of Extension

4-H FAQs Related to COVID-19

Updated: June 9, 2020

1. What types of 4-H programs and activities are currently available for youth participation?

During this month of June, the preferred method of program delivery is "virtual/online." Most planning efforts should focus on these types of programs for the remainder of the summer.

In June, we are also allowing some in-person but "no-contact" programs. Approval is required. Work with your 4-H Educator to seek organizational approval. Conditions for conducting no-contact events include:

- No shared enclosed space/ Outside
- cannot be conducted virtually
- Significant physical distancing (6 feet minimum at all times is required, larger spread is expected eg. spacing between stations should be at least 15 feet)
- Hand sanitizing equipment (hand sanitizer with at least 60% alcohol, tissues, and no-touch trash cans) must be readily available and frequently used
- Face masks or coverings may be required
- In program marketing and onsite there is signage to remind participants to stay home if exposed to COVID or experiencing symptoms and to maintain physical distancing.
- Remove or discourage use of all unnecessary touchpoints, especially those that cannot be sanitized between uses. Examples include pens to sign in, benches, drinking fountains or playground equipment.
- Any shared equipment is sanitized between uses
- One youth or household engaged at a time (note: household members may help ensure a child is never alone with an adult)
- Families/youth are staggered so there is no contact, if more than one youth/household is engaged

Some examples include:

- one-at-a-time/staggered times dog obedience training, horse riding lesson, or individual animal project work
- one household-at-a-time/staggered times community gardening and service projects
- supply sharing and sales using curb-side pick-up/delivery methods.

2. When can 4-H members start meeting in small groups of 10 or fewer?

We are planning for July, however this will depend on organizational readiness AND public health guidelines. The Division of Extension has a safety protocol that allows for "small group" 4-H programming. This will apply to groups of 10 or fewer initially, and will increase if health guidance permits.

3. As an adult volunteer, will I need permission to lead a small 4-H group of 10 or fewer?

Yes. Plans will need to be created using the Extension template, with the 4-H Program Educator who will seek organizational approval through their Area Extension Director (AED).

4. What counts as 10 or fewer people in one location?

10 people including adults is a "small group". Multiple small groups may meet in a large location where the groups can remain separated and physically distant.

Examples may include:

Multiple spaces in the same venue such as a school, library or community center could be part of a program plan where groups would remain separated and physically distant throughout the event. Plans should include how young people will access the unique spaces without congregating, and logistics around parking, drop-off and pick ups.

A park with several groups of 10, each with separate volunteer/staff with proper cleaning between groups. The groups could rotate between activities, or facilitators of activities could rotate between groups to offer a safer experience. It will be important to ensure the space also allows for physical distancing between other park attendees.

5. When can large 4-H groups with over 10 participants begin meeting?

We are planning to scale up to groups of 50 by the end of the summer, anticipating remaining at maximum 10 through at least July, *however this will depend on organizational readiness AND public health guidelines.* The size of groups will increase or decrease depending on the health recommendations at the time.

6. What is the status of 4-H overnight camps and travel programs?

Due to increased risk with prolonged exposure overnight camp and travel programs are cancelled through August.

7. Can pre-fair events still take place including Clothing Revue, Foods Revue, Cultural Arts, etc.

Yes, members may participate in pre-fair events sponsored by 4-H with an approved plan that conforms with no-contact for June or an approved small group plan in July. Plans will need to be created using the Extension template, with the 4-H Program Educator who will seek organizational approval through their AED.

8. Can 4-H staff and volunteers promote partnership opportunities in newsletters, emails, social media, etc?

If the program/project or activity is with an established partner organization, 4-H Program Educators and 4-H Volunteers can promote the experience using this standardized disclaimer:

This is not a 4-H experience. Due to the health concerns, 4-H members are discouraged from participating in large gatherings of any kind. Members choosing to participate on their own will not be covered by 4-H insurance during their participation in this experience and 4-H assumes no responsibility should participants become sick as a consequence of their participation.

Please note: 4-H Program Educators and 4-H Volunteers are not able to share any participant information with a partner organization.

9. Can 4-H staff and volunteers promote non-partner opportunities in newsletters, emails, social media, etc?

For all other non-partner opportunities, 4-H Program Educators and 4-H Volunteers should not promote these activities. This includes not listing the event/activity in a county 4-H newsletter, social media or emailing information about the event/activity using any 4-H email list.

Please note: 4-H Program Educators and 4-H Volunteers are not able to share any participant information with any non-partner entity.

10. Can 4-H members and 4-H volunteers wear 4-H apparel at non-4-H events?

Yes. 4-H members and 4-H volunteers can wear shirts with 4-H clovers to non-4-H events.

11. Can 4-H members exhibit at the fair?

Due to the health concerns, 4-H members are encouraged to avoid large gatherings of any kind and to attend only events that are following Extension guidelines, including distancing and face coverings. However, 4-H will not prevent young people from exhibiting individually. Members choosing to participate on their own will not be covered by any 4-H insurance during their participation and 4-H assumes no responsibility should they become sick as a consequence of their participation.

12. Can a 4-H Club or 4-H group conduct a program or activity at a local county fair?

Typically No. 4-H programming will not occur during large gatherings or activities. Activities held during a county fair typically will not meet the Extension requirements listed above, given that fairs are large gatherings. Activities associated with the fair that are not held when the fair is open to the public, and that can meet the required precautions may be considered.

To explore virtual opportunities, please contact your local 4-H Program Educator.

13. Is UW-Madison liability coverage provided for non 4-H activities?

No. UW-Madison risk and liability coverage is only available for approved Extension programs and activities including 4-H. Participation in an un-sponsored activity is not covered.

14. Are 4-H members covered by 4-H accident insurance if they show at the county fair?

Accident insurance for 4-H members is not required but strongly recommended. Each county 4-H program that carries member accident insurance should check with their provider to determine what types of programs and activities are covered.

15. Can 4-H volunteers and families volunteer at the county fair?

Due to the health concerns, 4-H staff and volunteers are encouraged to avoid large gatherings of any kind. However, 4-H will not prevent people from volunteering individually. Volunteers choosing to participate, against 4-H advice, will not be covered by 4-H liability insurance during their participation and 4-H assumes no responsibility should they become sick as a consequence of their participation.

16. Can a 4-H Club or 4-H Group participate in a parade in July or August?

Under a current guidance, a parade typically will not meet the Extension requirements listed above, given that parades are large gatherings. There is no guidance available for August and later.

17. Can a 4-H Club or 4-H Group operate a food stand or sale?

Program participants should not interact with numerous individuals where social distancing is not possible. Food stands with made-to-order food will not be able to comply with the program planning guidance listed above.

Food sales of pre-packaged items that are contactless may be allowed with approved plans.

An EEO/AA employer. University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

7b.

Resolutions for First Reading:

**Resolution No. 20-05 Authorize &
Require County Email Addresses for all
County Board Supervisors & Approve
Unbudgeted Expenditure ***

(Adoption Requested on 1st Reading)

RESOLUTION NO. 20-05
AUTHORIZE AND REQUIRE COUNTY EMAIL
ADDRESSES FOR ALL COUNTY BOARD SUPERVISORS
AND APPROVE UNBUDGETED EXPENDITURE

WHEREAS, the County Board approved Resolution 13-34 in March 2014 authorizing the option for County Board Supervisors to have county email addresses for county business, which is currently utilized by some County Board Supervisors; and

WHEREAS, the COVID-19 pandemic and the resulting recommended constraints on large gatherings is expected to last for months to come, and has led the County to consider alternative ways to hold meetings and share agenda information in a timely manner; and

WHEREAS, the County has approved, and is in the process of, providing Chromebooks, or smaller laptop / tablets for all County Board Supervisors to assist with the above noted concern; and

WHEREAS, County Board Supervisors are each their own records custodian, and emails require retention, and county email accounts have automatic email archiving to meet records retention requirements; and

WHEREAS, there is currently a cost of \$96 per year per email address, which includes archiving all county emails; and

WHEREAS, the County expends significant amounts of staff time and money mailing all of the county committee meeting agendas and packet materials to committee members, which could be offset by utilizing emails rather than sending via U.S. Mail; and

WHEREAS, with required county email addresses, Supervisors would get their meeting packet materials quicker and more efficiently; and

WHEREAS, those Supervisors currently utilizing county email addresses are budgeted, however the source of funding email addresses for all Board Supervisors is unbudgeted, which funds would come from the Information Services budget as do the costs for all other county email addresses, and pursuant to Sec. 65.90(5), Wis. Stats., the County Board is required to authorize unbudgeted expenses; further said authorization requires a two-thirds vote of the entire membership of the governing body; and

WHEREAS, the Finance & Personnel Committee considered this matter at its meeting on June 1, 2020 and recommended that the County Board approve the unbudgeted expense and requiring county emails for all County Board Supervisors.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that it authorizes and approves the unbudgeted expenditure and requiring county email addresses for all County Board Supervisors as set forth herein, effective upon adoption of this Resolution.

Dated this 23rd day of June, 2020.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

BL

Adopted: _____

11a.

Appointments:

Board of Adjustment: Barry Barringer-Town of Trenton; 3 year term, July 2020 through June 2023. Approval by County Board required

(§59.694WS/§240-70PCC).

PIERCE COUNTY WISCONSIN
DEPARTMENT OF LAND MANAGEMENT & RECORDS
Pierce County Courthouse
414 W. Main Street P.O. BOX 647
Ellsworth, Wisconsin 54011
ZONING OFFICE 715-273-6747
PLANNING OFFICE 715-273-6746
Fax: 715-273-6864



MEMO

To: Jeff Holst, County Board Chair
From: Andy Pichotta, Director *AP*
Date: May 19, 2020
Re: Reappointment of Board of Adjustment Member

Pursuant to §240-70, the Board of Adjustment (BOA) consists of seven members, with five regular members and two alternates, one being the first alternate and one being the second alternate. Members are appointed by the County Board Chair with the approval of the County Board of Supervisors. Board of Adjustment members must reside in the unincorporated part of the County and cannot be a resident of the same town as another Board member.

The term of member Barry Barringer, Town of Trenton, will expire at the end of June, 2020. Mr. Barringer has expressed his willingness to continue as a member of the Board.

Please consider reappointing Mr. Barringer to an additional term. His term would be effective through June 30, 2023.

Thank you.

cc: Allison Preble
Jamie Feuerhelm ✓